

# **Regional SYMPOSIUM on** **Effective Governance and Digital Transformation** **for Accelerating Implementation of the** **2030 Agenda for Sustainable** **Development and Addressing** **Global Challenges**

22 - 24 November 2022  
10:00 AM - 6:00 PM Seoul, GMT+9  
Incheon, Republic of Korea and Online



## **Regional Symposium on**

**"Effective Governance and Digital Transformation for Accelerating the Implementation of  
the 2030 Agenda for Sustainable Development and Addressing Global Challenges"**

**22 – 24 November 2022**

**Songdo Convensia, Incheon, Republic of Korea**

## **INFORMATION NOTE FOR PARTICIPANTS**

## 1. Venue

The Symposium will be held in [Songdo Convensia Conference Center](#), Premier Ball Room A, 123 Central Street, Yeonsugu, Incheon, the Republic of Korea from 22 to 24 November 2022.

**Address:** Songdo Convensia, 123 Central Street, Yeonsu-gu, Incheon 21998, Republic of Korea.

**Korean:** (21998) 인천광역시 연수구 센트럴로 123(송도동 6-1) 송도컨벤시아.

## 2. Visa requirements

Obtaining a visa is the responsibility of each participant. Participants coming from countries included in the K-ETA agreement (112 countries), can register **online** for K-ETA approval at this link: <http://www.k-eta.go.kr/>. The application fee is KRW 10,000 (≈ \$8). The K-ETA approval will be sent 24 hours to a few days after application. [Eligible countries for K-ETA](#)

K-ETA is valid for up to 2 years and allows a stay of 30, 60 or 90 days (up to 6 months for Canadian passport holders) in the Republic of Korea, depending on each country's Visa Waiver Agreement. More detailed information can be found on the K-ETA website: <https://www.k-eta.go.kr/portal/apply/index.do?locale=EN>

**If your country is not listed for K-ETA, you require an entry visa to the Republic of Korea**, please apply for and obtain a visa at the nearest Korean Embassy or Consulate General in your country prior to departure. Please note participants are responsible for making applications for and obtaining their visas.

Please check more information on visa requirements for your nationality at the following site: [https://www.immigration.go.kr/immigration\\_eng/index.do](https://www.immigration.go.kr/immigration_eng/index.do)

**Visa support letters** can be issued by UNPOG upon request. In such case, please contact Mr. Chang Il Kim at [changil.kim@un.org](mailto:changil.kim@un.org) with Cc. to [choi9@un.org](mailto:choi9@un.org) as soon as possible.

3. For visa-related questions please contact Mr. Chang Il Kim: [changil.kim@un.org](mailto:changil.kim@un.org)

## 4. COVID-19 checklist for foreigners travelling to the Republic of Korea

Covid-19 travel restrictions in Korea have been eased for international visitors. There are no quarantine requirements for people entering Korea including unvaccinated people. However, you will be subject to a 7-day quarantine if you are tested positive/diagnosed COVID in your after-entry PCR test. **From 3rd of September 2022, Koreans and Foreigners will not be required to take a pre-departure PCR test and submit a negative certificate.**

After-entry Covid test will not be required from the 1st of October 2022. PCR test will not be mandatory for people entering Korea from the 1st of October. Korean and foreigners who wish to get a Covid test may visit the Public Health center of their resident area to get a test free of charge.

Q-code system: Using the [Q-code system](#) is recommended for all people entering Korea to upload their health condition and after entry Covid test results.

More information: [Health Requirements \(South Korea\): PCR testing & health declaration form \(koreaonlinevisa.com\)](https://koreaonlinevisa.com/HealthRequirements(SouthKorea)PCRtesting&healthdeclarationform)

See the latest information the COVID-19 related travel policies at this link: [https://english.visitkorea.or.kr/enu/TRV/TV\\_ENG\\_1\\_COVID.jsp](https://english.visitkorea.or.kr/enu/TRV/TV_ENG_1_COVID.jsp)

Covid-19 Safety Measures: As a mandatory measure, participants are required to wear masks at ALL times indoors except when eating or drinking. Korea has relaxed the requirement to wear masks outdoors but keep physical distance to stay safer.

If at any point a participant tests positive for COVID-19 or has its symptoms - even mild, please stay in the accommodation and contact UNPOG staff immediately (Ms. Hye Kyung (Shelley) Choi at +82 10 8620 2140) If a participant tests positive on a rapid antigen test, a confirmation PCR test will be required. This will be guided by UNPOG staff accordingly.

The cost of medical treatment and quarantine related to COVID-19 are solely to be covered by the participants.

## **5. Accommodation**

Participants are responsible for making their own accommodation arrangements. Reservations should be made directly with the preferred hotel as soon as possible and must be booked with a credit card.

We however recommend the list of these hotels due to their price and proximity to Convensia:

*(\*The price below is an estimate for your reference)*

### **Orakai Songdo Park Hotel (7 mins walking distance, \$78/night)**

151, Techno Park-ro, Yeonsu-gu, Incheon

### **Songdo Central Park Hotel (9 min walking \$85)**

193, Techno Park-ro, Yeonsu-gu, Incheon

### **SKY Park Hotel (15 mins walking distance, \$74)**

233 Convensia-daero, Yeonsu-gu, Incheon

### **Holiday Inn (25 mins walking distance, \$109)**

251 Incheon Tower-Daero, Yeonsu-gu, Incheon

### **Sheraton Grand Incheon Hotel (3 mins walking distance, \$223)**

153 Convensia-Road, Yeonsu-Gu, Incheon

### **Oakwood Premier Hotel (3 mins walking distance, \$162)**

165, Convensia-daero, Yeonsu-gu, Incheon

### **The November Stay in Canal Walk (25 mins walking distance, \$44)**

107 Art Center Daero, Yeonsu Gu, Incheon

### **The November Stay in Honestar (30 mins walking distance, \$85)**

168-2 Songdo Dong, Yeonsu-gu, Incheon

## 6. Transportation

### Airport ↔ Hotels in Songdo

From the airport to Hotels in Songdo, participants are advised to take the official Incheon taxi. The fee is KRW 30,000 + KRW 5,000 toll, approximately USD 25,000.

**Note:** Take official taxi to Incheon, in the arrival, go to door 5, cross the street. First, you will see the taxis to Seoul (orange) then black to (Incheon) this are special for big groups, take the white cap to Incheon. There will be a man there who will help you in communicating.

### Hotels in Songdo ↔ Airport

Request at the reception a taxi, same cost as above.

### Hotels in Songdo ↔ Convensia Center

Request at the reception a taxi, the fees would be approximately KRW 5,000 (\$ 3-4)

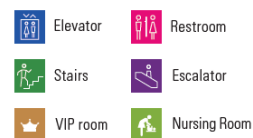
## 7. Meeting Room and Facilities Located at the Symposium Venue

Meeting Room: Premier Ball Room A

### PREMIER BALLROOM

#### 2F Premier Ballroom

Location Meeting Room Building 2nd Floor  
Area 1,680m<sup>2</sup> (560m<sup>2</sup>, partition into 3 rooms available)



The information regarding the Facility in the Convensia Center could be found at:  
<http://www.songdoconvensia.com/> (Facility Guide, Find English Version).

**On 24 November, the Youth Session will be in room 107, 108.**

## 8. Restaurants

During the Symposium the organizers will provide lunch.

On day 1, there will be a welcome dinner.

There are many restaurants inside [Convensia](#), the venue of the Regional Symposium.



### Restaurant

Location	1st floor
Area	228.99m <sup>2</sup> (For restaurant hall)
Phone number	032-210-1155
Service	Restaurant for groups, able to accommodate 200 people at once



### Rainbow Chaihong

Location	1st floor
Shelter	About 170 people
Phone number	+82-32-858-0111
Service	Chinese restaurant



### Fall in sushi

Location	1st floor
Shelter	About 30 people
Phone number	+82-32-218-1114
Service	Sushi Restaurant



### Gahoe-dong Shabu & Kalguksu

Location	1st floor
Shelter	About 140 people
Phone number	+82-32-2816-2208
Service	Korean Restaurant



### Samgyo-ri dongchimi makguksu

Location	1st floor
Shelter	About 83 people
Phone number	+82-32-715-4220
Service	Korean Restaurant



### Hocheondang

Location	1st floor
Shelter	About 44 people
Phone number	+82-32-715-8130
Service	Japanese Restaurant



### Gyeongseong hanwoo bulgogi

Location	1st floor
Shelter	About 72 people
Phone number	+82-32-715-4592
Service	Korean Restaurant

## Restaurants in Songdo

- The Orakai Songdo Park Hotel restaurants located on the 1 st floor (Thirsty Monk) and 19th Floor (Level 19) offer vegetarian option.
- Swagat: Indian restaurant,124, Harmony-ro, Yeonsu-gu, Incheon 21998.
- Pizzaria Napoli: Italian restaurant 69, Convensia-daero, Yeonsu-gu Songdo Millennium Bldg. 1F, Incheon South Korea.
- Choo Choo's Tapas Dining: Asian Tapas Restaurant 201 S1 Tower, 21-32 KR, Songdo-dong, Yeonsu-Gu, Incheon.
- 열두바구니 'Yoldubakuni': Korean 3-5 Songdo-dong, Yeonsu-gu, Incheon.
- Manokamana: Indian restaurant Haedoji-ro, Songdo 1-dong, 107 상가 1 st floor, Incheon.

## Halal Restaurants in Yeonsu-gu, Incheon (Further away from Songdo)

- Olive Halal Restaurant: Indian/Pakistani restaurant 186-7-dong, Ongnyeon 2-dong, Yeonsu-gu, Incheon South Korea.
- Bombay Brau: Indian restaurant 160 Central-ro, Yeonsu-gu, Incheon.
- Alyamani corner 552-8 Ongnyeon 1-dong, Yeonsu-gu, Incheon.
- Dera Restaurant 6 Dokbae-ro, Ongnyeon 1-dong, Yeonsu-gu, Incheon.

## 9. Health

**Insurance:** All participants are strongly encouraged to have health travel insurance before travelling. Emergency and hospital claims are not covered by UNPOG or the public Korean health system. Again, the cost of medical treatment and quarantine related to COVID-19 are solely covered by the participant. Please contact your insurance provider or travel agency well in advance.

**Dr. Rhee's Clinic:** Tel: +8232 833 7119, 13 53 Incheon Tower Street, Songdo 2(i)-dong, Yeonsu-gu, Incheon (2 floor). 인천시 연수구 송도 2 동 13-53 인천타워대로.

**Plus Hospital (in Songdo):** Tel: 1533-3164,  
Address: 230 beon-gil 54 Convensia-dae-ro, Songdo, Yeonsu-gu, Incheon  
Address in Korean: 인천광역시 연수구 송도동 컨벤시아대로 230 번길 54 닥터플러스몰.

**Gacheon University Gil Hospital Emergency Center** (bigger hospital in Incheon): Tel +82 10 6272 9567 (Mathew-English translator).  
Address: Guwol-dong 1141-25, Namdong-gu, Incheon.  
Address in Korean: 가천대 길병원 응급의료센터 인천광역시 남동구 구월동 1141-25.

## 10. Miscellaneous

**WEATHER:** November temperatures in Incheon range between a low of 2°C and a high of 14°C. To find the current weather of Incheon, please visit the website of the Korean Meteorological Administration: <http://web.kma.go.kr/eng/index.jsp>

**TIME DIFFERENCE:** Incheon uses Korea Standard Time (KST), which is 9 hours ahead of GMT (standard time).

**ATTIRE:** The weather in Incheon during the period of the Symposium is later end-autumn. Participants are strongly advised to bring warm outfits due to relatively cooler temperatures.



**ELECTRICITY SUPPLY:** The voltage in Korea is 220 volts at 60 Hz, on following outlets. Please carry necessary outlets for your use, the organizer does not provide these electronic appliances.



**Internet:** Wi-Fi internet access will be available throughout the meeting. Free Wi-Fi is also common in many cafés and at Korean airports.

**Language:** Korean (Hangeul) is the official language in Korea. Airport and major hotel staff speak English, but this may not be common among all taxi drivers or restaurant workers – with the exception of downtown tourist areas. Participants can download a translator (App) to go around the city.

**Currency:** Korean Won (KRW)  
1 USD  $\approx$  1,405 KRW, with normal market fluctuations.

For Currency Exchange, participants can do so both at Terminal 1 and Terminal 2 of Incheon Airport.

Woori Bank Currency Exchange at Terminal 1 is open 24 hours, but other counters have extensive opening hours so participants who wish to exchange currency upon arrival should check which counter is more convenient to go to at this link: [https://www.airport.kr/ap/en/svc/getFacilityMain.do?CTGRY\\_ID=11&UPPER\\_ID=111](https://www.airport.kr/ap/en/svc/getFacilityMain.do?CTGRY_ID=11&UPPER_ID=111)

**Bank:** American Express, Diners Club, Master Card, and Visa are widely accepted at stores and restaurants in Korean cities. Contact your bank in advance on your foreseen international transactions.

**Cash advance service:** If participants wish to withdraw cash, one should look for a 'global' ATM especially those found in the banks (some ATMs will only work with Korean cards). Note that ATMs found at subway stations or convenience stores have higher withdrawal fees. At the ATM, click on 'Foreign card' or 'English' (often at the bottom right-hand side of the screen) and insert your card to proceed.


## 11. Contacts


For further administrative information during the meeting, please contact:


**Ms. Hye Kyung (Shelley)Choi**  
Programme Management Assistant  
[choi9@un.org](mailto:choi9@un.org)


**Mr. Changil Kim**  
Meeting Services Assistant

[changil.kim@un.org](mailto:changil.kim@un.org)

 119 for Emergency (Fire & Ambulance)

 1339 for Medical Emergencies

 112 for Police

 1330 for Foreign Traveler Hotline